

City of Willoughby Hills
Planning and Zoning Commission
&
Architectural Board of Review

MEETING MINUTES

July 2, 2020

Remote Meeting via Zoom ID: 864 0482 4016

CALL TO ORDER: 7:00 P.M.

PRESENT: Chairman Tom Elliott, Vice Chairman John Lillich, Mayor Andy Gardner, Council Representative Tanya Taylor Draper, James Shannon (joined 7:10 PM) and Ron Lewis, Jr.

Clerk: Katherine Lloyd, Clerk

Also Present: BZA Representative Frank Cihula, City Engineer Pietro DiFranco

Also Present in Zoom remote meeting: Representatives for each of the scheduled projects and other interested parties.

Correspondence:

- Email dated 6/17/20 from Asst. City Engineer Trepal RE: 29301 Chardon Rd– In-Ground Pool.
- Email dated 6/18/20 from Asst. City Engineer Trepal RE: 2466 River Rd. – 20 ft. x 14 ft. Shed.
- Email dated 6/19/20 from Asst. City Engineer Trepal RE: 2560 Timberline Dr. – 24 ft. x 26 ft. detached garage.
- Email dated 6/23/20 from City Engineer DiFranco RE: 36300 Eddy Rd – Detached Garage.
- Email dated 6/25/20 from Asst. City Engineer Trepal & City Engineer DiFranco RE: 29483 Sayle Dr. (Terranova) - Addition to Single Family Home – Resubmittal/Plan Review #5
- Email dated 6/25/20 from Asst. City Engineer Trepal RE: 2867 Hayes Dr. (Johnson)– New Single Family Home
- Emails dated 6/25/20 from Asst. City Engineer Trepal RE: 2857 Hayes Dr. (Vincent & Miller) - Conditional Approval – Storage Structure in Floodplain - Attached Pictures-Storage Structure-2857 Hayes 200625.pdf
- Emails dated 6/23/20 with Chris Hallum RE: Zoom Setup for PCABR 7/2/20 meeting.
- Email dated 6/27/20 to News-Herald and Communications RE: PCABR 7/2/20 remote meeting -Zoom Access ID: 864 0482 4016

Disposition of Minutes

June 18, 2020

MOTION: John Lillich moved to accept the Minutes of June 4, 2020 as presented.
Seconded by Tanya Taylor Draper
VOTE: 5 AYES. Motion Passes.
Minutes of June 18, 2020 are approved.

ARCHITECTURAL BOARD OF REVIEW

Public Portion opened at 7:06 p.m.

Vicki Miller, 2857 Hayes Dr.

I am requesting the possibility of moving our project up from #7. Tony is at work in the break room to join this meeting. Thank you for your consideration.

Chairman Elliott asked the Board and other applicants if anyone would have a problem with moving them up from #7 to #2. Mr. Terranova was promised position #1 at the last PCABR meeting. No one on the Board or any of the other participants had a problem with it.

Tony Miller, 2857 Hayes Dr.

He asked for information about the Bellich project on Chardon Rd. There is a lot of chatter about the driveway and dirt all over the road. He asked if someone could contact the company about running the sweepers more frequently. He also asked about any projected date that that the project would be finished,

Per Board, that project was before the Zoning Board about a year ago. The Preliminary drawings for the house were approved were reviewed about a month ago. Mr. DiFranco said that the Road Superintendent has contacted them a number of times about sweeping the road. Mayor Gardner said that someone had contacted the about the road and they responded very quickly. The newest time to complete the project with gravel and soil is August.

James Shannon joined the meeting via phone at 7:10 PM.

The motion to excuse Mr. Shannon was retracted.

Public Portion was closed at 7:11 p.m.

1. Joe Terranova

Owner: Same

Agent/Contractor: Pole Barns Direct

Architect: C.J. Heinz & Associates, LLC

Engineer: N/A

29483 Sayle Dr. – Addition to Single Family Home – PPN: 31-A-006-J-00-007-0

Plans received by City Engineer 5/13/20

Plans reviewed by City Engineer 6/11/20

Updated Information received by City Engineer 6/25/20

Updated Review by City Engineer 6/25/20

A plan packet of this project was provided to each of the Commission members prior to this evening's discussion by the presenters.

Present: Joe Terranova

(Elliot) This is the project we looked at last meeting. We moved Mr. Terranova up to the beginning of this meeting. There were some corrections and revisions that were supposed to be made. The City Engineer will talk about that.

City Engineer Comments:

- I distributed this report on June 25, 2020
 - Included in the 6/25/20 report were the revised drawings that Mr. Terranova had submitted just prior to the last meeting on June 18, 2020, but we did not have time to review them.
 - At the time of the report, I still had not received a revised site plan. However, he did submit a revised site plan following my report which I am satisfied with. It addressed the drainage and sediment control comments, the two downspouts on the rear of the building will splash into the rear yard, and the two downspouts closest to the house will tie into the house system. He will also install the swale along east property line and a temporary straw waddle to address sediment during construction. I am satisfied with the site plan.
- The architecture is the discretion of the Board. However, I know that Mr. Terranova is in the process of re-drawing the architecture plans on larger paper to make them clearer.
- I would recommend, if the Board is comfortable with it, approval, contingent upon incorporating all of my outstanding comments from my report, as well as, any additional comments that the Board might have tonight.
- I would be able to approve this administratively once he gets those drawings completed.

Board Comments:

(Elliott) Mr. Terranova, are you revising the drawing or are you creating the same drawings on a bigger scale? *(Terranova) Pete was concerned that everyone could see everything clearly that is on the drawing. Is that correct. Pete?*

(DiFranco) Yes that is correct.

(Elliott) Will the addition be on a slab or on a basement? What kind of foundation will that be on?

(Terranova) It will be on a concrete foundation

(Lillich) Will these be construction drawings as well as architectural drawings?

(DiFranco) Yes, they will be the drawings used for construction.

(Gardner) Can we confirm the colors? It is new black shingles on the roof, white metal siding on the front elevation, white trim on the garage and a white garage door. What color is the side of the building?

(Terranova) It is white all around the building, Mayor. Does that match your existing house? Yes.

(Taylor Draper) Is this structure accessible from your home or do you need to go outside?

(Terranova) It is attached to the house.

(Elliott) Everything was within the Code as far as the height of the peak and the gable? (DiFranco) Correct.

(Taylor Draper) I am comfortable with what I have heard so far.

Chairman Elliott asked for a motion to approve the drawings with the condition of the City Engineer's comments and the upgrades on the drawings.

MOTION: Councilwoman Taylor Draper moved that Board approve the Addition to Single Family Home at 29483 Sayle Dr. contingent on the satisfaction of the outstanding comments from the Engineer's report and required amendments.

Seconded by Mayor Gardner.

VOTE: 6 AYES (6-0). Motion Passes.

The signed paperwork will be at City Hall tomorrow before 9:00 AM.

(Elliott) The Tony Miller project will be moved up into the second position, as discussed earlier.

2. Leah Anne Vincent

Owner: Same

Agent/Contractor: Tony & Vicki Miller

Architect: N/A

Engineer: N/A

**2857 Hayes Dr. – Accessory Structure > 200 SF in Floodplain – PPN: 31-A-002-B-00-011-0
and PPN: 31-A-002-B-00-012-0**

Plans received & reviewed by City Engineer 2/26/20

Project tabled 3/5/20 and 5/21/20

Updated Plan received by City Engineer 6/10/20

Updated Plan reviewed by City Engineer 6/10/20

Present: Tony and Vicki Miller (daughter and son-in-law of Mrs. Leah Anne Vincent)

(Chairman Elliott) This is the project which was tabled. The second time it was presented, the Board sent it back for some revisions.

Owner/Representative Comments:

I was asked to provide pictures of the doors hanging, with them open and with them closed. The doors are not leveled. *[Pictures were provided. Everyone received the photos].*

City Engineer Comments:

No comments.

Board Comments:

(Lillich) We talked to Mr. Miller about the length of the rail that goes across that the doors open and close on. He stated he needed the full length to do the job. In the photos with the doors open, there seems to be excess length. Perhaps we can have him shorten them a little and if he would cut a radius on each end, the same as the radius of the roof of the building, that would take away the sharp look of the rail. It almost looks like it was just tacked on; that it was never meant to be.

(Taylor Draper) I think that would look much better.

(Elliott) Tony, are you familiar enough with the construction? Would it affect the doors if the rails were cut?

(Miller) There is not much there to shorten with the size of the opening into the building itself. I will shorten it as much as I can. The rail that holds the door is fastened at the top by a 2x6 header that I put in. The largest part of the outside is a 2x8 or 10 so it covers the rail and rain does not get in to affect the rail and wheels.

(Lillich) I figured that is what you did. Going from the picture you sent, it looks there is a little excess where the sharp ends could be taken off and curved to take the sharp corner off ... (Miller) You mean at the ends?

(Lillich) Yes from the ends and then round the ends with a radius similar to the radius of the roof.

(Miller) Okay, I will do that. I will shorten it as much as I can. I will open the doors to the edge of the building, then I will measure and cut off any excess.

(Taylor Draper) It will look much better.

(Miller) From the street view, with the colors changed, you will not see that pronouncement.

(Gardner) I like the recycling aspect of the garage doors. Great creativity.

MOTION: Mayor Gardner moved that Board give Conditional Approval for the Accessory Structure > 200 SF in the Floodplain at 2857 Hayes Dr. subject to shortening the overhead rail as

much as possible and rounding the ends to match the contour of the roof line as much as possible.

Seconded by John Lillich.

VOTE: 5 AYES and 1 Abstention (Lillich). Motion Passes.

The signed paperwork will be at City Hall tomorrow before 9:00 AM.

2. Donald E. Evans, Jr.

Owner: Same

Agent/Contractor: Construction Management Group

Architect: Cloonan Design Services

Engineer: Cardinal Systems, Inc.

29301 Chardon Rd– In-Ground Pool – PPN: 31-A-006-0-00-018-0

Plans received by City Engineer 6/15/20

Plans reviewed by City Engineer 6/17/20

Present: Mark Manfroni, Construction Management Group

Owner/Representative Comments:

(Elliott) This is the construction of a new in-ground pool with cement deck and fence

(Manfroni) That is correct

City Engineer Comments:

It conforms to Code. It meets the setbacks. A fence will be provided for safety

Therefore, we recommend approval.

Board Comments:

Mr. Shannon asked for a description of the materials, fence and the dimensions.

(Manfroni) *It will probably be a 48-inch high aluminum fence and gates at all openings. There is an elevation change on the property. They will make sure the fence goes entirely around the pool itself.*

(Elliot) What color is it? Is it a solid fence or a see-through fence? *As of now, the decision is black. It is a see-thru, standard aluminum fence with bars.*

(Shannon) How wide are the bars separated? *They are vertical. The bars are five to six inches apart. They are pretty tight.*

(Gardner) What is the structure on the furthest corner from the house? *On the right corner, there will be a pergola.*

(Lillich) My compliments on the landscape plan. We do not often get those.

(Gardner) Where will the mechanicals for the pool be located? *When looking at the house from the back, on the left there is a landscaped wall and an area marked 'Pool Equipment'. It will also be fenced in.*

MOTION: John Lillich moved that Board approve the plans architecturally for the In-Ground Pool at 29301 Chardon Road as submitted.

Seconded by James Shannon.

VOTE: 6 AYES (6-0). Motion Passes.

The signed paperwork will be at City Hall tomorrow before 9:00 AM.

3. Raymond Russ

Owner: Same

Agent/Contractor: N/A

Architect: N/A

Engineer: N/A

2466 River Rd. – 20 ft. x 14 ft. Shed – PPN: 31-A-012-E-00-022-0

Plans received by City Engineer 6/16/20

Plans reviewed by City Engineer 6/18/20

Present: No One Present

Mr. Lillich suggested that the project be moved temporarily to the end of the Agenda in case he does join the meeting.

MOTION: John Lillich moved that Raymond Russ and the project at 2466 River Rd. be moved to the last item on the Architectural Agenda before the Planning Commission portion.
There were no objections.
Item will be moved.

4. David Brager

Owner: Same

Agent/Contractor: Carter Lumber

Architect: Carter Lumber

Engineer: Carter Lumber

2560 Timberline Dr. – 24 ft. x 26 ft. detached garage – PPN: 31-A-011-E-00-022-0

Plans received by City Engineer 6/16/20

Plans reviewed by City Engineer 6/19/20

Present: David Brager

Owner/Representative Comments:

(Elliott) You have 24 ft.x.26 ft. detached garage going up.

(Brager) That is correct.

City Engineer Comments:

It conforms to Code in terms of size and setback. He is proposing white vinyl siding, white doors and black trim. We have no comments and will recommend approval.

Board Comments:

(Lillich) Will there be any utilities installed? (Brager) *There will be an electric hook-up.*

(Lewis) What one of the three foundation types will you be using? (Brager) *All I know is concrete.*

(Elliott) I had the same question. On page 3 of 12 of the drawings, you have a poured foundation and footer detail and you have block foundation and footer detail. Are you going with the concrete or the CMU? (Brager) *We will go with the concrete.*

(Lewis) It will need to be textured.

(Elliott) Pete, the poured concrete with texture is a monolithic pour, is that acceptable by Code rather than the CMU with the joints where the slab meets the wall? Is this something for us?

(DiFranco) That will be reviewed by the Lake County Building Department.

(Brager) *I am new to this process so bear with me. I thought that the guy who does the concrete might use both concrete and block. Is it ever like that?*

(Elliott) The drawing shows the two options. One is the monolithic where the footer and the floor are all one piece. (Brager) *I believe that the footer and the floor are all one thing.*

(Lillich) We do not know how much that will expose. On the drawing, it looks like the building itself will cover most of that foundation, except for maybe an inch or two. (Brager) *Right.*

MOTION: John Lillich moved to approve the 24 ft. x 26 ft. detached garage at 2560 Timberline Dr. providing that the exposed portion of the footer is no more than two inches.
Seconded by Mayor Gardner.
VOTE: 6 AYES (6-0). Motion Passes.

The signed paperwork will be at City Hall tomorrow before 9:00 AM.

5. Daniel Monteiro

Owner: Same

Agent/Contractor: N/A

Architect: N/A

Engineer: N/A

36300 Eddy Rd – Detached Garage – PPN: 31-A-011-0-01-019-0

Plans received by City Engineer 6/19/20

Plans reviewed by City Engineer 6/23/20

Present: Daniel Monteiro

Owner/Representative Comments:

(Elliott) This is a detached garage you have here.

(Monteiro) Correct.

City Engineer Comments:

- This project also conforms to Code in terms of size and setbacks.
- However, we would like a condition that gutters and downspouts will be installed using either splash blocks or connection to a nearby catch basin.

(Elliott) You are saying that they need to add to the drawing either splash blocks and downspouts? They are not shown.

(DiFranco) Yes.

(Monteiro) I will add gutters and connect to the catch basin.

Board Comments:

(Lillich) Can you give us a description of colors and whether it will match the existing building?

(Monteiro) *I plan to re-side my home in the spring of 2021. The gray siding and gray roof should be noted on the drawing. It will be trimmed in white.*

(Elliott) On page A4.3, detail 3 is showing a monolithic slab with footings and a curb. If you go to D4.2 detail 6, it is showing a monolithic slab without the curb. (Monteiro) *I will do the monolithic slab with the footings and the curb.* (Elliott) Okay.

(Lillich) It looks like from the end of your siding finished grade you have 12 inches minimum. We require that concrete above grade be covered with masonry like brick or stamped concrete, dyed or painted. If you brought the siding down to two inches above grade, you would not have to cover it with anything. (Monteiro) *I do have to re-grade around there once it is completed and I will conform those specifications of having only two inches of concrete showing, once the siding is there.*

(Gardner) Will there be paved access back to this building? It looks a little narrow or will it house lawn equipment? (Monteiro) *It will be like a storage garage housing lawn equipment and a little workshop. There has been no decision on a driveway or not. It has been surveyed. There is room if need be. I just wanted to be sure you were not limited on a driveway along the garage. It's great that you have it surveyed.* (Elliott) Looks like it will be a nice structure.

MOTION: John Lillich moved to approve the plans for the Detached Garage at 36300 Eddy Rd as presented with a minimum of two inches of foundation exposed when the building is finished.
Seconded by Mayor Gardner.
VOTE: 6 AYES (6-0). Motion Passes.

The signed paperwork will be at City Hall tomorrow before 9:00 AM.

6. Parkview Land Development, Inc.

Owner: Mark Johnson

Agent/Contractor: TBD

Architect: John D. Stopp

Engineer: Great Lakes Crushing

2867 Hayes Dr. – New Single Family House – PPN: 31-A-002-B-00-019-0

Plans received by City Engineer 6/19/20

Plans reviewed by City Engineer 6/25/20

Present: Mark Johnson, property owner.

Title has been transferred to his name from Parkview Land Development, Inc.

Owner/Representative Comments:

(Elliott) This is a new, single family home.

(Johnson) Correct.

City Engineer Comments:

- It conforms to all the codes. We do recommend approval.
- However, we have four conditions that need to be added to the drawings. We did not want to hold them up.
 - Downspout locations need to be shown and the direction of flow or splash blocks.
 - Temporary concrete washout pit is needed during construction. That will allow the concrete trucks can wash out, rather than going into our catch basin and ditches.
 - Floodway limits need to be shown on the plan.
 - Anchorage shall be provided in accordance with FEMA requirements.

(Johnson) All of these prints were revised and submitted to Kevin [Trepal] last Thursday.

(DiFranco) It was missing this information and we spoke to the architect as well as Jack Krall. This information still needs to be added.

(Johnson) Okay. He did send in the new site plan and foundation plan to Kevin last week, last Thursday. I have the new site plan and the new foundation plan here on my desk as we are talking.

(DiFranco) I am checking my network right now.

(Elliott) What are the changes to the foundation?

(Johnson) On the foundation, I had to change the anchor bolts from 12-inch to 24-inch anchor bolts. They went from 6-foot on-center to 4-foot on-center.

(Elliott) We do not have that.

(Johnson) The new site plan has a wash out pit, the downspouts and splash block detail shown and it has the floodway line shown.

Board Comments:

(Shannon) Could you describe the textures and colors on the exterior of the house?

(Johnson) *The front page of the prints, A-1 has the selections on there. The siding is a dark gray. It will have a limestone veneer siding up to the bottom of the windows. Trims and soffits will be white. The drip edge on the roof line will be black. Shingles will be black. The vinyl windows on the exterior will have a black sash, with white trim around the windows.*

(Lewis) Will the detached garage be done at the same time?

(Johnson) *Yes, it will be constructed at the same time. It will have an identical match of the exterior materials on that building as well.*

(DiFranco) We do not have any plans for the detached garage. (Johnson) *They are on page A-7, included with all this.* (DiFranco) Okay.

(Elliott) Is the limestone cast natural stone? It is artificial adhered veneer?

(Johnson) *It is gray, artificially veneered siding limestone. I just put the maker's name on there.*

(Elliott) We have the same issue as with the exposed foundation. On your elevation, it shows the stone wrapping two feet and stopping right around the corner. We cannot have exposed concrete. Looking at the left elevation on A-2, what is the rest of the foundation?

(Johnson) *The foundation plan on page 6 says it is textured concrete to grade.*

(Elliott) Will that match the stone? (Johnson) *It is a brush on texture on top of the poured foundation.*

(Elliott) *Will the color of that match the stone?* (Johnson) *Yes.*

(Gardner) I am looking for the location of the house on the floodplain.

(DiFranco) I am looking to see if the floodplain is shown on here.

(Johnson) *It is on the new plan that was submitted.*

(Lillich) It looks like he picked the highest ground for that area to put the house on. The section has about a 2% chance of flooding. (Johnson) *That is pretty much the whole property.*

(Cihula) BZA granted a variance for a 35-foot setback of the house from the right-of-way. I am having trouble determining that. (Johnson) *That is correct.*

(Gardner) It looks like it measures 36 feet to the front of the porch.

(Cihula) That will make it. (Johnson) *It is stated on the print. It shows the variance line on the site plan.*

(Lillich) The garage doors and the doors on the detached garage are plain. Are you planning on using panelized doors? (Johnson) *They are normal garage doors with windows from a designer series. They will match. Everything is going to match and coordinate on the house and the detached garage.*

MOTION: John Lillich moved to approve the plans for the New Single Family House at 2867 Hayes Dr. providing that upgraded plans show the downspouts, discharge, washout pit, floodway limits and FEMA regulated anchors

Seconded by Councilwoman Taylor Draper.
VOTE: 6 AYES (6-0). Motion Passes.

The signed paperwork will be at City Hall tomorrow before 9:00 AM.

Additional Discussion:

(Johnson) Should I bring the new prints for the site plan and foundation that show the changes there or submit them to Kevin?

(DiFranco) Bring them to the Building Department when you apply for the zoning permit.

**Chairman Elliott called again for persons representing the Russ project.
No one responded.**

3. Raymond Russ

Owner: Same

Agent/Contractor: N/A

Architect: N/A

Engineer: N/A

2466 River Rd. – 20 ft. x 14 ft. Shed – PPN: 31-A-012-E-00-022-0

Plans received by City Engineer 6/16/20

Plans reviewed by City Engineer 6/18/20

Present: No One Present

MOTION: James Shannon moved to postpone review of the 20 ft. x 14 ft. Shed at 2466 River Rd. to the next meeting so the project can be represented.

Additional Discussion:

(DiFranco) Although the applicant is not here, it is a very simple structure. Can we still review it so we are not delaying them another two weeks? It meets all the Code setback and place requirements.

(Elliott) Does anyone have any questions on the shed that need to be answered without the parties here?

We have the colors: Siding is clay. Doors and trim are white. Roofing is driftwood.

(Lillich) I really don't want to set a precedent for people not to be here.

(Shannon) I agree with that. It may not be his fault but a person should be present for the meeting.

(Taylor Draper) I agree.

Seconded by Ron Lewis.

VOTE: 6 AYES. (6-0). Motion Passes.

The project is postponed.

The Architectural Board of Review portion of this meeting was closed at 8:02 PM.

PLANNING COMMISSION

Public Portion opened at 8:03 p.m.

Public Portion was closed at 8:03 p.m.

No Projects for the Planning Commission.

Planning Commission closed at 8:03 p.m.

Unfinished Business:

None.

New Business:

Mr. Lillich has an announcement during the Chairman's Report.

Mayor's Report:

- **Board Vacancy:** Notice has been posted on the website, the television channel, Facebook, etc. that applications are being accepted for the vacancy left by Mr. Irvine. We will take applications through Monday, July 13th. There was one prior application who is interested. We wanted to make sure it was opened up. It was announced at the Council meeting last Thursday.
- **Master Plan:** The Lake County Planning Commission was suggested as a resource. The county generally allocated a certain amount of time to assist each community. Mayor Garner will contact them to ask if they will allocate their time for Willoughby Hills for the end of this year and the beginning of next year. That would use two time slots, one in 2020 and the other in 2021, to work through this process. He will report back to Mr. Elliott.
- **Zoning Inspector:** A resume for a potential part-time Zoning Inspector position will be ready soon for everyone to view. It has not been received yet.
- **Happy Fourth of July, everyone.**

Council Representative's Report (Tanya Taylor Draper):

No report at this time.

Building Commissioner's Report (Pete DiFranco)

No Report.

Chairman's Report:

- **Nature Preserve** - Mr. Lillich has been the volunteer caretaker/manager for Hach Otis, Audubon Society's Nature Preserve here in Willoughby Hills for the last 43 years. Three years ago we came before the Board asking for tax relief and adding another 80 acres to the Preserve. He announced that, now, 50 of that acres which is mature, upland forest has been added to the State Nature Preserve. Now we receive state protection under the Nature Areas of 1972. Instead of 80 acres, we are now looking at 130 acres that is under protection.
- **In-Person Meeting** - Mr. Shannon asked if Mr. Cihula had contacted the Lieutenant Governor to see if we would be allowed to meet in person by the next meeting. He asked if Mr. Cihula had heard anything back. Mr. Cihula replied that, unfortunately, he had not.
- **BZA Meeting** - Mr. Cihula announced that the BZA will hold an in-person meeting in Council Chambers on Tuesday, July 14th.
 - All will be required to maintain 6-foot distance spacing, wear face masks.
 - The Council Chambers has already been set up with that spacing. It appears that we can put 20 people in the room. At the dais, we will have our 5 members, our clerk and the Assistant Law Director.
 - A policeman may be needed in the lobby to enforce the rules. That is up to the Mayor.
 - He has requested Assistant Law Director to participate. That has not been confirmed yet.

- One of the cases is a side yard variance on Stark Drive. The lot is 62 feet wide. They are requesting about a 9-foot setback on each side of a front-to-back house. They are hoping to get on the Agenda for the meeting of the Architectural Board (PCABR) two days later.

Councilwoman Taylor Draper asked if the meeting would be televised.
Mr. Cihula said “no, not unless a 3rd party does the Zoom”.

- Trees at Dodd Rd.- Chairman Elliott asked if there is any update on the trees at Dodd Rd. Mayor Gardner stated that that was referred over to the Legal Department. It will be addressed.
- Master Plan – Chairman Elliott stated that the Board looks forward to working with the Lake County Planning Commission for the Master Plan. Mayor Gardner will make the connection. The Board will accept the help.
- Happy Holiday to everyone!

Adjournment

Chairman Elliott moved adjourn at 8:12 p.m. Seconded by Ron Lewis.
Voice vote. All in favor. **Motion Passes.**

The meeting was adjourned at 8:12 p.m. by Chairman Tom Elliott:

Respectfully Submitted:

Katherine Lloyd
Katherine Lloyd, Clerk.

Tom Elliott
Chairman
7/16/2020
Date Approved